## Must be completed in collaboration between Headquarters and the Precinct Captain: PLEASE PRINT.

When Diane is not present in the office, you can drop off your mailings in a designated basket at HQ and fill out the form provided.

Name	Precinct #	Date needed sent
Phone #	Email	
Type of mailings	Number of mailings	_ Number contacted by email
Are you a Precinct Captain?	If no, who authorized this ma	ailing?
Notes:		
Cut		
-	in the office, you can drop off yo	<b>the Precinct Captain: PLEASE PRINT.</b> our mailings in a designated basket at HQ
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