

# MailChimp & Word Templates to Edit and Send to Voters

SUBJECT	VBM Fact Sheet for November 3, 2020 Election
DATE	September 2, 2020
PURPOSE	When, where and how to request, mail or drop off VBM ballots
NOTES	<p><b>Word Version:</b> CLICK the link to Download this document in Word. Depending on your computer settings, the document will either automatically download (see tab at bottom of your screen) -or- you'll be asked to DOWNLOAD to a file location of your choice.</p> <p><a href="http://insider.sarasotadems.org/messages/docs/VBM_Fact_Sheet_2020.pdf">http://insider.sarasotadems.org/messages/docs/VBM_Fact_Sheet_2020.pdf</a></p> <p><b>For MailChimp:</b> Click the link to upload as a MailChimp Template; edit as you wish.</p> <p><a href="https://us16.admin.mailchimp.com/templates/share?id=79755422_e07a827fbb59a04184d8_us16">https://us16.admin.mailchimp.com/templates/share?id=79755422_e07a827fbb59a04184d8_us16</a></p>

## P R E V I E W

### Vote-by-Mail – Request & Return Information November 3, 2020 General Election

#### Make a Vote-By-Mail Ballot Request

Any registered voter may vote by mail (absentee).

- Submit an online request or track your vote-by-mail ballot at [SarasotaVotes.com/VoteByMail](http://SarasotaVotes.com/VoteByMail).
- Call 941.861.8618 to request a vote-by-mail ballot or ask questions.
- You may request a vote-by-mail ballot for all elections through 2022 or a single election.
- The deadline to request that a vote-by-mail ballot be mailed to you is Sat., Oct. 24 at 5 p.m.
- Vote-by-mail ballots must be returned to the supervisor of elections office by 7 p.m. on November 3 (election day) to count. All three elections offices are open 7 a.m. – 7 p.m. on election day.

#### Ballots Will Be Mailed to Voters

- Vote-by-mail ballots for the November 3 general election will be mailed beginning September 24.
- Ballots to overseas military and civilian voters will be mailed September 19.

#### Return Your Ballot by Mail (Two Forever Stamps or \$.70 postage)

If returning by mail, the US Postal Service suggests returning your vote-by-mail ballot no later than Tuesday, October 27 (one week prior to election day). The return postage is two Forever Stamps or \$.70.

#### Return Your Ballot In Person (Drop Off Locations)

##### Elections Office Drop Boxes

(M-F, 8:30 a.m. – 5:00 p.m. & 7:00 a.m. – 7:00 p.m. on election day)

You may return your ballot in person to a secure drop box located inside all supervisor of elections offices during regular business hours (M-F, 8:30 a.m. – 5 p.m.) and from 7 a.m. – 7 p.m. on election day (Nov. 3).

##### Supervisor of Elections Drop Box Locations:

Terrace Building, 2001 Adams Lane, Sarasota, 34237  
RL Anderson Building, 4000 Tamiami Trail S., Venice 34293  
Biscayne Plaza, 13640 Tamiami Trail, North Port 34287

##### Early Voting Location Drop Boxes

(Oct. 19 – Nov. 1; 8:30 a.m. – 6:30 p.m. daily)

Vote-by-mail drop boxes will also be available inside all early voting sites during early voting. (Monday, October 19 – Sunday, November 1; 8:30 a.m. – 6:30 p.m. daily).

##### Early Voting Drop Box Locations:

Terrace Building, 2001 Adams Lane, Sarasota, 34237  
RL Anderson Building, 4000 Tamiami Trail S., Venice 34293  
Biscayne Plaza, 13640 Tamiami Trail, North Port 34287  
Sarasota Square Mall, 8201 S. Tamiami Trail, Sarasota 34238  
North Sarasota Library, 2801 Newtown Blvd., Sarasota 34234  
Fruitville Library, 100 Apex Rd., Sarasota 34240  
Shannon Staub Library, 4675 Career Lane, North Port 34289  
Bee Ridge Park, 4430 S Lockwood Ridge Rd, Sarasota, 34231

##### Drive Thru & Drop Off Ballot Locations

(Oct. 19 – Nov. 3, Election Day; 8:30 a.m. – 6:30 p.m. daily)

Vote-by-mail drive thru, drop off is available from Monday, October 19 - Tuesday, November 3 from 8:30 a.m. – 6:30 pm daily at all three supervisor of elections offices listed below.

##### Supervisor of Elections Drive Thru Locations:

Terrace Building, 2001 Adams Lane, Sarasota, 34237  
RL Anderson Building, 4000 Tamiami Trail S., Venice 34293  
Biscayne Plaza, 13640 Tamiami Trail, North Port 34287

Ron Turner | Supervisor of Elections | Sarasota County