

MailChimp & Word Templates to Edit and Send to Voters

SUBJECT	Meet & Greet Invitation via Zoom
DATE	May 28, 2020
PURPOSE	Invite voters to meet candidates in a virtual Meet & Greet
NOTES	Includes instructions for changing candidate images, scheduling a Zoom meeting and putting the meeting notice on Mobilize.

Word Version: CLICK the link to Download this document in Word. Depending on your computer settings, the document will either automatically download (see tab at bottom of your screen) -or- you'll be asked to DOWNLOAD to a file location of your choice.
http://insider.sarasotadems.org/messages/docs/Meet_and_Greet_Via_Zoom.docx

For MailChimp: Click the link to upload as a MailChimp Template; edit as you wish.
https://us16.admin.mailchimp.com/templates/share?id=79755422_e62ad9cabfa93fae9ecf_us16

PREVIEW



Meet your Democratic Candidate[s]

via Zoom

Join us for a one-on-one conversation with our candidates.

[Date and Time]



INSTRUCTIONS for CANDIDATE IMAGES - *DELETE this text block from you final email*

Replace Candidate Image(s)

Replace the candidate image with the candidate(s) who will be attending your Meet & Greet. Many candidate images can be found on our website: https://insider.sarasotadems.org/messages/index_messages.php

Follow the instructions to download the image from the website, then upload the new image into your MailChimp account.

The IMAGE+TEXT block will accommodate 2 candidate images plus a brief description (see Settings). If more than 2 candidates, duplicate the block and add the additional candidates.

**You MUST Register to attend.
CLICK on the link below to register.**

[Insert Mobilize Link here.]
Be sure to use the link icon to create an active link.

INSTRUCTIONS FOR SCHEDULING A ZOOM MEETING & MOBILIZE EVENT - DELETE this text block from you final email

Schedule the Zoom Meeting

STEP 1: Logon to Zoom and create your event at <https://zoom.us>.

Note: Free Zoom accounts have a 40-minute time limit. If you do not have a PAID (Pro) subscription, contact one of the following who are willing to host the meeting for you with an unlimited time limit/100 maximum attendees:

Annie Bollmeier – bollmeieral@gmail.com

Jerry Fleischer – jafleischer730@gmail.com

Linda Spoolstra – spoolstra@msn.com

Joe Agostino – JoeAg5680@gmail.com

Provide them with the event date, time, location and description. They will set up the meeting and send you you the Zoom invitation information.

STEP 2: Schedule your event on Mobilize

Meetings should be entered into Mobilize in order for people to sign up and so reminders can be sent.

If you don't have a Mobilize account, contact one of the Mobilizer schedulers with the Zoom meeting invitation information, the event date, time, location and description.

Linda Spoolstra – spoolstra@msn.com

Johanna Freeman - johannawfreeman@gmail.com

Linda Heller - email: arnmos28@gmail.com

Once the meeting is scheduled on Mobilize, include the Mobilize link in your Meet & Greet/Event invitation.

Questions? Contact one of your Precinct Captains:

[Name

[email address](#) and/or phone]

Be sure to use the link icon to make the email address active

[Name

[email address](#) and/or phone]

[Name

[email address](#) and/or phone]

REMINDER...Register or Renew Vote by Mail

It's the safest and easiest way to vote.

Email, call or visit the Sarasota County Supervisor of Elections to register. Provide your name, address, date of birth and address where the ballot should be mailed.

Email: votebymail@sarasotavotes.com

Phone: 941.861.8618

Online: https://www.precinctfind.com/ab_status/ab_status_sar.php?op=lookup